

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS
PROCUREMENT DIVISION

10 Hotel Street
Warrenton, Virginia 20186
Phone: (540) 347-8656 Fax: (540) 347-5753

NOTICE OF CONTRACT RENEWAL

1. DATE: September 28, 2001
2. COMMODITY NAME: Street Sign Repair/Replacement/Installation
3. CONTRACT NUMBER: 10-00smc
4. SUPERCEDES: B365011-01
5. CONTRACT PERIOD: November 16, 2001 through November 15, 2002
6. RENEWAL OPTIONS: Two (2) One Year Terms remaining
7. CONTRACTOR: Shannon-Baum Signs, Inc.
105 Competitive Goals Dr.
Eldersburg, MD 21784
PH (410) 781-4000 FX (410) 781-4673
Contact Person: Ms. Jean Baum
FCG&PS Vendor # 636298 FIN 521047662
8. TERMS: Net 45
9. DELIVERY: Services on an as-required basis
F.O.B. FCG&PS locations
10. FOR FURTHER INFORMATION CONTACT: Susan Monaco, CPPB
PH (540) 347-8769
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Susan R. Monaco, CPPB
Senior Buyer, FCG&PS Procurement

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 347-8655 or 8669.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Scheduling of services, inspection upon services rendered, and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: As stated on the face of this notice, two (2) one-year terms remain on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
6. Pricing: Contract pricing includes all associated costs including, but not limited to, materials, delivery/freight charges, equipment, labor and disposal of signs/posts.
7. Price Adjustments: Changes to the application price will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

STREET SIGN REPAIR/REPLACEMENT/INSTALLATION
Contract #10-00smc

CONTRACT ITEM/PRICING

1) Installation and/or replacement of Sign Components as specified:

<u>Description</u>	<u>Unit Price</u>
A. Post, including non-swivel device	\$ <u>52.00</u>
B. Single or one (1) Sign Blade, with brackets	\$ <u>54.00</u>
C. Double or two (2) Sign Blades, with brackets	\$ <u>78.00</u>
D. Single, smaller Sign Blade, with brackets (Reference Attachment B, pg. 8, Private Sign)	\$ <u>38.00</u>

2) Installation and/or replacement of Entire Unit as specified:

<u>Description</u>	<u>Unit Price</u>
A. Single Sign Blade with all hardware, and Pole with non-swivel device.	\$ <u>98.00</u>
B. Double Sign Blades with all hardware, and Pole with non-swivel device.	\$ <u>125.00</u>

**3) Reinstallation of Entire Unit, either type,
where all materials are present:**

\$ 35.00

4) Labor rate for other sign work if needed:

\$ 35.00 /hour